



KUBE DATA FORM: COMPLIANCE LEGALISM

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How To Use This Form:

Create your own check list as you consider each question in the three categories below. Write your detailed answers on a separate piece of paper. Create your own checklist

Business Organization

1. Do you legally provide a needed service?
2. Can your business name be legally used?
3. Do you have appropriate legal representation?
4. Have you selected a legal structure? Have you registered your business, where applicable?
5. What Federal, State, County, City Licenses and Permits are required?
6. Have you applied for a Federal Employer Identification Number? Do you need to?
7. Do you have a Business Bank Account? Are your payment, accounting, and billing systems complimentary to each other?

Business Operations

1. What does your Owner's Agreement include and cover? Did you participate in the drafting of it?
2. What will your Business Operating Manual include? What kind of processes?
3. What kind of contracts are needed to conduct business fairly? Employee, Vendor, Supplier, Client, Customer, etc.
4. What are the risks associated with my business model, product, or service?

Business Property

1. Do you need non-disclosures, non-competes, copyrights, trademarks, and intellectual property protection?